



## Kilfinan Community Forest Company

### Minutes of Board Meeting

Date: Wednesday 2<sup>nd</sup> August 2023

Agenda Item	Minutes	Action
Present	Bob Brady (Chair) Ali Porter, Don McInnes, Stuart Dillon, Johanne Sim, Lisa Linsdell-Davis (Minutes Secretary)	
Apologies	None	
Declarations of Interest	Bob Brady – Hot House Stuart Dillon – Storage Unit Don McInnes – Work Shop	
Minutes of Previous Meeting	Minutes of 5 <sup>th</sup> July 2023 Proposed by – Bob Brady Seconded by – Stuart Dillon	
Matters Arising from Previous Minutes	<p><b>R.B Electricity Bill</b> Mr B has replied to the letter sent to him. The points he has raised in his reply are relevant to the renewal of our electricity contract (Younity). Mr B needs to repay the balance of his bill. He will be given till Friday 4<sup>th</sup> August to pay it.</p> <p><b>Rhododendron control on Croft</b> The crofter has submitted a plan for it's eradication. The Board decided that he will be sent an email setting out a time scale.</p> <p><b>Containers</b> The containers have been pre-ordered. The area where these will be sited is due to be levelled during week beginning 7<sup>th</sup> August and the containers should arrive approximately 2 weeks later.</p>	D.M
Health & Safety	<b>Play Park</b> Signs regarding the dangers in the playpark have been ordered.	
Decisions made via email.	None	
Finance	<p><b>Feedback on Don &amp; Bobs meeting re: financial plan.</b> A financial plan will be dependent on hydro income – A provisional financial plan has been drawn up and will await hydro income particulars (ongoing)</p> <p><b>Account balances –</b></p>	B.B & D.M

	<p>It was agreed that the bank balances are in a healthy state considering what has been spent.</p> <p><b>Loan Discharge Documents –</b> Don will chase up Douglas Lamb regarding these</p>	D.M
Forestry Operations	<p><b>Volunteer Group-</b> Barr Laith path has been strimmed again, Roddy problems have been identified, Zig Zag path needs to be repaired. Willy McAllen asks if he can buy 10 bags of postcrete for reinstating the signs? The board agreed.</p> <p><b>Tree Nursery –</b> A conversation was had about the state of the land in the area that has been designated for the tree nursery. Clearing this area would be a long term investment as it would mean that KCFC would be able to grow their own trees. The Board agreed to accept the quote from D. McVickers, as well as from 2 other companies, to clear the area and lay a hard standing. He will be asked to start clearing the land during week beginning 7th August. The Board also agreed to spend £3,000 on a 2<sup>nd</sup> hand polytunnel.</p> <p><b>Beat up and Tree Guards –</b> DDC Forestry will do the beat up. Two quotes were obtained for tree guards and stakes from Vigitis and SP Assoc. The Board agreed to go with the lower quote of £17,738.64 (inc VAT) from SP Assoc</p> <p><b>Mounding, ATV Tracks &amp; Drainage Progress –</b> The 34 Hectares will be completed within the next 2 weeks. Rural Payments for previous planting of the 30 Hectares of Sitka Spruce should be received soon.</p> <p><b>Ragwort and other invasive species –</b> Johanne explained that there are dangers associated with Ragwort growing along pathways. This will need to be looked at along with the Rhododendron control. DDC Forestry have submitted a quote regarding this.</p>	<p>B.B</p> <p>B.B</p>
Buildings and Infrastructure	<p><b>Water problem at KAG –</b> Bob has spoken to prospective plot holders who have agreed to deal with this.</p> <p><b>Access Road –</b> Still on going as we are still awaiting a new Forest plan.</p> <p><b>Road Maintenance –</b> McVickers will be asked to check the roads for any damage due to heavy rain. He will also be asked to check the paths.</p>	<p>D.M &amp; B.B</p> <p>B.B</p>
Sale of Building Plots	Solicitors are on holiday at this time, but building certificate extensions are being sorted.	D.M

Forest Crofts	Having reviewed all the updated planting plans, it was agreed to interview F. M and R.K as we thought their plans would pass the Forestry Scotland scrutiny process. We asked the other potential crofters for more detailed plans, particularly for the funding of tree protection and more details of their other croft intentions. Once these are back, we will review them again. It was agreed that Johanne and Don would conduct the first two interviews although other directors were welcome to attend if available.	
Other Agenda Items	<p><b>Renewal of Electricity Contract –</b> This is ongoing and will be decided by email just before the renewal date. A discussion was had about supplying electricity to the plots – It needs to be included in the contracts or in a document stating that the plot-holders will be responsible for any cables on their plots.</p> <p><b>SEPA – Water courses –</b> All natural water courses have now been reinstated.</p> <p><b>Letter to J.C re personal belongings –</b> J.C will be given 7 days to remove his belongings</p> <p><b>Barr Laith Path – Signs</b> A local company has been approached regarding the signage.</p> <p><b>I.W– Hydro Report</b> Don agreed to contact him to ask about it</p> <p><b>Old Office –</b> Whilst they are on site, McVickers will be asked about the possibility of moving the old office up to the quarry area where it will be dealt with once emptied.</p> <p><b>Childrens woodwork workshop –</b> Five children attended this and it went very well. A further workshop will be held by Don and E.P in a few weeks time (12<sup>th</sup> August).</p>	D.M  B.B
Time, Date and place of next meeting	Forest Centre Wednesday 23rd August 2pm	