

Kilfinan Community Forest Company

Minutes of Board Meeting

Date: Wednesday 5th July 2023

Agenda Item	Minutes	Action
Present	Bob Brady (Chair) Ali Porter, Don McInnes, Stuart Dillon,	
	Johanne Sim, Lisa Linsdell-Davis (Minutes Secretary)	
Apologies	None	
Declarations	Bob Brady – Hot House	
of Interest	Stuart Dillon – Storage Unit	
	Don McInnes – Work Shop	
Minutes of	Minutes of 21 st June 2023	
Previous	Proposed by – Bob Brady	
Meeting	Seconded by – Stuart Dillon	
Matters	Purchased plot - Electricity Bill	
Arising from	The board approved a letter drafted by D.M to be sent	
Previous	to the plot holder, asking for the difference between	
Minutes	the bill and the amount he paid to be settled. The letter	
	also explained what the next steps would be should	D.M
	payment not be forthcoming and reminding him of the	
	need to find an alternative supplier and reasons for this	
	need. Don will deliver this letter by hand	
	Morven Bruce – Old Water Tanks	
	Bob fed back on his meeting earlier this week with	
	Morven. He explained that as Scottish Water own these	
	tanks, they have admitted responsibility for their	
	maintenance and will send out a team to fence around	
	them ASAP.	
	Rhododendron control	
	There is seed being blown into the main forest area	
	from Croft 3. There was a discussion about the state of	
	this croft. It was suggested that a letter be sent to the	
	tenant giving him 8 weeks to complete the eradication	
	of invasive species on his croft and the consequences of	
	non-compliance. The Board approved this suggestion	D.M & L.L-D
	and Don will draft a letter (Lisa to forward past	
	communications with him)	
Health &	New Path problem	
Safety	Parts of the new path are in a dangerous condition due	
	to heavy rain and steep drop. Signs have been put up.	

	Dless Deads	
	Play Park The play park has deteriorated and is now deemed as unsafe. A suggestion was made to remove it due to health and Safety issues. The Board agreed to its removal.	B.B
Decisions made via	None	
email.		
Finance	Financial Plan – Don and Bob will meet on Wednesday 12 th at 2pm, Forest Store to discuss replanting costs etc. Loan Discharge Documents – Don has instructed our solicitor to work on these.	B.B & D.M
Forestry Operations	Volunteer Group- No formal feedback since the extensive report in last minutes Mounding – This is progressing, but the mounders have now hit a boggy section. Drainage is being sorted. Tree Maintenance – Tube & Stake or fencing? Both options were discussed and the costs of each choice analysed. There was then a discussion about how to lower some of the costs involved for this next section being planted. It was agreed to change the type of trees planted. There will now be 10Ha of native fir tree which can be tube & staked if necessary and a further 5Ha up by the reservoir which will be deer fenced and planted with Broadleaf. Bob asked if he could order 2,000 tube and stakes. The Board agreed	B.B
Buildings and Infrastructure	Water problem at KAG – On going Access Road – On going. A new Forest plan needs to be submitted as part of the grant request. Road Maintenance – The rain has been very heavy after a prolonged dry spell, the road will be checked for	D.M & B.B
	any damage.	B.B
Sale of Building Plots	Information is being gathered by the solicitors on Building Warrants etc. Ongoing	
Forest Crofts	Planting plans -These have now been received from P.P (croft 10), I.W (croft 4), F.M(croft 2) and R.B (croft 9). The Board agreed that they cannot grant leases if the planting plans were not realistic and sensible. Planting plans should reflect the tree species ratio of the main forest. Ali will send an email to the remaining croft applicants who have not so far responded and give them 7 days to submit their plans. The Board agreed to meet again on	A.P

		
	Wednesday 19 July at 2.00pm to review all the plans and the draft lease.	
	Complaints - Don will reply to the two written croft	D.M
	complaints and run draft letters past the other	D.IVI
	trustees for approval prior to sending them out.	
Other	Possible Food Bank – A proposal for the food bank was	
Agenda Items	presented to the Board. It was suggested that	
	volunteers get rid of the rubbish in the forest store	
	'overhang' by taking it to the tip. A Board member	
	asked that he be able to go through it first to make sure	
	there was nothing that needed to be stored or kept.	
	The Board agreed in principle for the food bank to be	
	trialled.	
	AGM and EGM Documentation – This has now been	
	gathered together and will be filed.	
	Containers – The Board agreed for the purchase of 4	
	additional containers to be sited up behind the hot	B.B
	tunnel.	
	SEPA – Water courses – There are blocked water	
	courses from previous harvests. This has resulted in	
	problems such as silt being washed down off the hill.	
	Out of the 4 blocked water courses discovered, 2 have	
	now been dealt with but the other 2 need a small	
	digger to help dig out holding pools etc. This can be	
	rented for a day or two and operated by a board	
	member who is licenced for them. The Board agreed	BB
	for this to go ahead.	
	Letter to J.C re personal belongings – The Board agreed	
	that a letter giving him 7 days to remove all personal	5.4
	belongings be sent out. Don will write the letter.	D.M
	Electricity Meter activity- It was brought to the Boards	
	attention that the electricity meter seems to be	
	indicating excessive usage. Don & Bob agreed to	D.M & B.B
	investigate this.	
	Barr Laith Path – There maybe more signs needed for	
	the path network. This will be looked at for the next Board meeting.	
Time Date	9	
Time, Date	Meeting for D.M & BB Wednesday 12 th July, 2023 at	
and place of next meeting	2pm. Forest Store. Meeting to discuss crofts Wednesday 19 th July at 2pm	
l nevr meering	Forest Store	
	Full Board Meeting Wednesday 2 nd August 2pm Forest	
	Store.	
	JUIE.	