



Kilfinan Community Forest Company

Minutes of Board Meeting

Date: Wednesday 21st June 2023

Agenda Item	Minutes	Action
Present	Bob Brady (Chair) Ali Porter, Don McInnes, Stuart Dillon, Johanne Sim, Lisa Linsdell-Davis (Minutes Secretary)	
Apologies	None	
Declarations of Interest	Bob Brady – Hot House Stuart Dillon – Storage Unit Don McInnes – Work Shop	
Minutes of Previous Meeting	Minutes of 26 th April 2023 Proposed by – Don McInnes Seconded by – Johanne Sim	
Matters Arising from Previous Minutes	Composting – We are now SEPA certified for the composting facility. Purchased plot – Electricity Bill – D.M will ask him for the monies still outstanding from his bill. He will be reminded of the need to look for an alternative supplier.	D.M
Health & Safety	Bridge collapse – Warning signs were immediately put out. D.M pointed out that there is various forest furniture around the forest that needs to be looked at for safety. The Board agreed to do a walk round. A.P. discussed the old water treatment tanks and pointed out the dangers. He and Willie McAllen will have a look at what can be done. There are ‘Danger’ warning signs in place	A.P
Decisions made via email.	Bridge Collapse – It was agreed that B.B will arrange for it to be dismantled. Forest Stock take – This needed to be done urgently for the accounts. Bob has done this and will forward it to Marie.	B.B B.B
Finance	Financial Plan - Don has said he needs to know replanting costs so he can do a financial plan. Replanting - Bob informed the board that he has arranged for the mounders, planters and trees for the next planting season. The Board agreed to look at the	DM & BB

	<p>possibility of increasing the planting liability for next season from 30Ha, to a possible 50 Ha.</p> <p>Discharge Documents – Don explained that we wouldn't normally have to do this, it would normally be done by the Lender. He will follow this up.</p>	D.M
Forestry Operations	<p>Volunteer Group- A substantial amount of work has been completed by the volunteer group led by Willie McAllen. This includes such work as:- Planting of 70 Hazel and 20 crab apple trees at start of Kilfinan Way, repainting and reinstalling KCFC sign at the Powder Dam entrance, repainting 'Forest Walk' sign at the main entrance, removing old pallets on Kilfinan Way track, Removal of the rotten dipping pond platform and replacing it with a stone and gravel beach, Planting 86 Rowan trees at the reservoir, revitalising the willow structure at the car park entrance to the forest. removing algae from information boards and installing the old 'Kilfinan Right of Way sign. There is also maintenance work ongoing around the site that Willie has organised with volunteers including the following: - Monitoring the condition of the new Barr Laith path, checking trees around the reservoir and on either side of Alt Mor burn and many other tasks. The Board would like to take this opportunity of thanking Willie and all the other volunteers.</p>	
Buildings and Infrastructure	<p>Water problem at KAG – On going</p> <p>Access Road – On going. A new Forest plan needs to be submitted as part of the grant request.</p> <p>Reservoir Work – This has now been completed and we have a new path.</p>	D.M & B.B
Sale of Building Plots	<p>Time Limit – The time limit for acceptance of the contracts, is the 30th June. B.B proposed that we give the prospective plot holders a £2,500 grant (as a group) towards the cost of lost materials and legal fees due to the long delays. This was agreed.</p> <p>Index linked discount – The Board agreed for this to be in effect for a 10 year period. D.M will ensure that our solicitors has this information.</p>	D.M
Forest Crofts	<p>Planting Plans – AP suggested that R. K comes in and talks to the Board about his planting plan. The Board decided that all the crofters need to individually be invited to discuss their Planting Plans.</p>	

	<p>Complaints – BB stated that there have been complaints regarding Croft 10. The Board asked that the complaints be put in writing so that it can be discussed.</p>	BB
Other Agenda Items	<p>Forest Store – A member has asked if there is a possibility that the Forest Store could be used as a Community Foodbank? The Board have asked if the member could draw up a proposal plan so the details can be discussed.</p> <p>AGM and EGM Documentation – Don & Lisa will put what they have into the office for secure filing.</p> <p>Signs for the Forest – Willie & Bob will look into this.</p> <p>Picnic Benches – Four benches will be ordered from S.W to replace ones in the Forest that have rotted to a dangerous condition.</p> <p>Containers – There was a discussion about the possibility of buying 4 further containers at a cost of £13,000. This will be discussed further at the next meeting.</p> <p>Morven Bruce – Re sale of Old water plant – BB has a meeting arranged with Morven, so this issue will be discussed at next meeting.</p> <p>Orchard Area – The cheapest quote was £25,000. This amount would include road, paths, hardstanding, clearing and mulching the site etc as well as a polytunnel and its preparation. A discussion was had about whether it was advisable to proceed with the whole orchard project or just get the site cleared for now. AP said he would chase up about a feasibility study on a solar panel farm.</p> <p>Rhododendron Control – There is a lot of Rododendron in the main forest up past Croft 3. BB is going to have a look at how big a problem it is and the hectarage involved. This will be discussed at the next meeting.</p> <p>New Croft Lease – LLD will send a copy of a proposed New crofting Lease to all Board members</p>	<p>LL-D</p> <p>DM & LL-D</p> <p>B.B & W.M</p> <p>BB</p> <p>AP</p> <p>BB</p> <p>LL-D</p>
Time, Date and place of next meeting	Board Meeting – Wednesday 5 th July, 2023 at 2pm. Forest Store	