



Kilfinan Community Forest Company

Minutes of Board Meeting

Date: 8th March 2023

Agenda Item	Minutes	Action
Present	B.B – chair, A.P, S.D, J.S, D.M	
Apologies	None	
Declarations of Interest	R B – Hot House Stuart Dillon – Storage Lease	
Minutes of Previous Meeting	Minutes of 23 rd February Proposed – S.D Seconded – J.S	
Matters Arising from Previous Minutes	The repair of the sluice gate valve mentioned in previous minutes is ongoing as we are seeking better weather to carry out the work.	
Health & Safety	None	
Decisions made via email.	None	
Board Reports.	None	
Other Agenda Items	<p>Electricity Supply to housing plots – Our electricity account has been checked and we no longer have to pay the £7,000 bill which was a result of a false reading, which has now been rectified. It was agreed that all plot holders should make their own individual arrangements with independent suppliers of electricity and not continue to use the Forest supply. Those currently using electricity for domestic purposes will be asked to switch to a new supplier within 6 months. Having received a meter reading from a plot holder, D.M will write him a letter asking for the appropriate payment and also ask him to arrange an independent electrical supply. It is thought that the existing electrical infrastructure may be suitable for easy connection for plot holders, but we will need to check this out. B.B & A.P have agreed to do this.</p> <p>Housing plot sales / Contact Solicitor – We all agreed to abide by the terms and conditions of plot sales as set in Board minutes of 23rd February 2023.</p>	B.B & A.P

	<p>D.M will arrange an online meeting with our solicitor to discuss and finalise the terms and conditions of the contract to be offered to the plot purchasers.</p> <p>Fuel for plant and machinery and its storage – The Board discussed and agreed the best way for this to be done.</p> <p>Secretarial Position – Having agreed at a previous Board meeting that we needed secretarial support, the Board agreed to approach L.L-D with a view of asking her to be a temporary secretarial support until the position can be advertised. J.S agreed to contact her to see if she was interested. A rate of pay and number of hours required was agreed.</p> <p>Signs – We agreed to purchase new weatherproof signs for the composting bins.</p> <p>Wood clearance and other clean-up – Most of the wood clearance and sales has now finished.</p> <p>Forest Store – We have been looking for a way to make the Forest Store a useful asset for the Forest and agreed to let it out to a suitable tenant for office space. There has already been an expression of interest and B.B will approach them to discuss possible terms.</p> <p>New ATV tracks – Following discussions with the contractors hired to do the mounding at the top of the Forest prior to replanting. It was obvious that we need to put in ATV tracks to facilitate access to these remote areas. The Board obtained estimates and agreed to go ahead with 2,500m of new pathway. We also agreed to ask contractors to remove a wood and earth Bridge which is falling into the main burn supplying our hydro system as soon as possible.</p>	<p>D.M</p> <p>J.S</p> <p>B.B</p> <p>B.B</p>
<p>Time, Date and place of next meeting</p>	<p>15th march 2023 2pm at the Forest Centre.</p>	