



**Kilfinan Community Forest Company**

Minutes of Board Meeting

Date: Wednesday 29<sup>th</sup> March 2023

Agenda Item	Minutes	Action
Present	Bob Brady (chair), Ali Porter, Don McInnes, Stuart Dillon, Johanne Sim, Lisa Linsdell-Davis (minutes Secretary)	
Apologies	None	
Declarations of Interest	B.B – Hot House Stuart Dillon – Storage Unit	
Minutes of Previous Meeting	23 <sup>rd</sup> February – Proposed by Stuart Dillon, Seconded by Johanne Sim Minutes of 15 <sup>th</sup> March – Proposed by Johanne Sims, Seconded by Ali Porter	
Matters Arising from Previous Agenda & Minutes	<p><b>Invoice and letter to R B, Has this gone out now?</b> Marie was asked to produce an invoice, once this is received it will be hand delivered by D.M and an email sent with a read receipt.</p> <p><b>Removal of bridge,</b> still ongoing</p> <p><b>Feedback from Jamie McIntyre regarding on croft caravans.</b> He suggested that we avoid a blanket ban but possibly encourage huts or cladding and to encourage this instead of caravans due to the prominent nature of the crofts. A.P will draft a letter to bring to the next meeting.</p> <p><b>Caravan at the end of Kilfinan Way,</b> The Board are still trying to get rid of it. Lisa will talk to a member she knows who may be interested.</p> <p><b>The Blue Hut</b> will be removed.</p> <p><b>Final count of logs</b> – They have all gone now.</p> <p><b>Crofts</b> – Lisa has drawn up a new Draft Lease and Heads of Terms to take into account suggestions by a previous Board. Board members to read it by next Board meeting.</p>	<p>A.P</p> <p>L.L-D</p> <p>ALL</p>

	<p><b>List of woodworking tools for D.M's classes – D.M</b> showed his list and explained his choices. Some tools maybe available via donations. Any expenditure will be a one off cost. Ongoing from this will involve the Woodworking group becoming self-funded.</p>	
Health & Safety	No issues have been brought to the Boards attention.	
Decisions made via email.	<p>Brother Nature to do planting. This was agreed by the Board.</p> <p>Jordon to collect the trees from Christies to save on their high delivery cost. This was passed by the Board</p>	
Other Agenda Items	<p><b>Emails from 2 prospective plot holders and Building plot decisions.</b></p> <p>The advice from the solicitor is that the clawback should be index linked. The Board agreed with this. D.M suggested that the contract will be indexed linked to the ONS house prices Scotland index on the £30,000. The Board agreed with this unanimously.</p> <p>Regarding emails from prospective plot holders, Bob suggested that all communication should be through the solicitors. This was agreed by the Board.</p> <p>The Board will look at the draft contract sent through from Douglas Lamb and all associated communications before a decision is made. Once this decision is made The Board will ask Douglas Lamb to give the plot holders 6 weeks to reply</p> <p><b>Costs for path repairs</b></p> <p>Two quote for the path repairs were received. One for £6,250 and one for £4,650. One contractor submitted two quotes, one that included spraying and one that didn't. The Board decided to give the contract to the lower quote. The majority of the Board agreed for the contractor to strim the edges and only spray down the centre of the path. This work also includes ditches or culverts.</p> <p><b>Quotes for Middle Innings</b></p> <p>It is recognised that 5Ha is a large area. J.S wanted there to be 2 orchard areas (one for fruit trees and one for nut trees) as well as a tree nursery.</p> <p>Lisa has been tasked with investigating grants for it to be a joint venture of tree nursery and Orchard. Brian Leech</p>	

	<p>has offered to help with planning the area out. Lisa to print off any grant forms.</p> <p>J.S provided a quote for Deer fencing beyond the reservoir. This will require a separate grant.</p> <p><b>Trees near reservoir</b> Willie McAllan has offered to plant up the embankment by the reservoir with broadleaf trees bought by KCFC</p> <p><b>Bothy</b> B.B has the Larch for this project, he just needs to get the plasterboard for inside. A.P suggested cladding the inside with wood instead, larch or spruce. B.B will get quotes</p> <p><b>Micro unit</b> In order to repair this building, the partition and mezzanine level needs to be removed, and then a liquid membrane needs to be poured.</p> <p><b>Forest Centre</b> Sofits and Emergency Exit signs are all that is needed to finish off this building. Board gave approval for B.B to buy the Exit signs</p> <p><b>Removal of personal belongings on site</b> Due to a family bereavement, the letter asking the member to remove his belongings has been put on hold.</p> <p><b>Removal of personal belongings by another member –</b> Same letter as the first but with a read receipt</p> <p><b>Members email requesting various documentation</b> The LTFP is ongoing. D.M will reply to his email</p> <p><b>Planting Day</b> Can the Board agree for a group of volunteers led by Willie McAllan to plant 900 native trees over the easter period? The Board agreed.</p> <p><b>Crofting</b> Lisa was asked if she could meet with members of the Board to go over the information passed onto the Board with explanations of next steps etc. Lisa agreed to meet with the Board members on Wednesday 5<sup>th</sup> April.</p>	<p>BB</p> <p>BB</p> <p>BB</p> <p>DM</p>
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Time, Date and place of next meeting	Wednesday 12 <sup>th</sup> April at 2pm; Place yet to be decided.	